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# ISO 45001:2018 Occupational Health and Safety Management System Documentation

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Seminar	3 Dates available	Certificate of Attendance
P Virtual learning	8 Lessons	Available online

Seminar Number: PH-C01-ISO45001-Doc-VC

Status: 01.09.2024. All current information can be found at https://academy-ph.tuv.com/s/PH-C01-ISO45001-Doc-VC

The general rule of occupational health and safety management systems states that organizations shall establish, document, implement, maintain, and continually improve the OH&S management system. Thus, it is imperative to know the documents, the kinds of documents, the process of documentation and how to manage and control these documents in implementing, maintaining and continually improving your organization's OH&S management system.

#### Benefits

At the end of the course, learners should know:

- The OH&S management system requirements for documented information
- How to manage and control the different kinds of documents

## Target group

This course is recommended for Occupational, Health and Safety Management key personnels such as:

- Management Representative
- Document Control Personnel;
- ISO certification or Occupational, Health and Safety Manageent Sysytem project team members
- Internal Auditors



### Requirements

No prerequisite

## Training outline

- 1. Introduction
- 2. The documented information requirements of OH&S MS:
- 3. OH&S Policy
- 4. H&S Objectives
- 5. Documentation requirements of ISO 45001:2018 clause 7.5
- 6. The Relationship of organizational hierarchy of plans vis-a-vis with the hierarchy of documents
- 7. Management and control of documented information

#### Other information

For payment and other inquiries, please contact Ms. Ma.Luisa Anne Francisco, Senior Sales Executive (MaLuisa.Francisco@tuv.com | +63 998-840-7850).ADDITIONAL INFORMATIONFees are inclusive of training materials and certificate. Training fees are inclusive of 12% VAT.

#### **CANCELLATION POLICY**

- TÜV Rheinland Philippines, Inc. reserves the right to postpone and cancel public courses.
- Unless cancelled by TÜV Rheinland Philippines, training fees are non-refundable.
- Participants with late cancellation (five days prior the training schedule) will not be refunded. Full
  amount of the training fee will be charged and invoiced.
- Transferability: If you are unable to attend, a substitute delegate may attend in your behalf. Please provide the name and title of the substitute delegate.

# Event overview and booking

Book your desired date now directly online at https://academy-ph.tuv.com/s/PH-C01-ISO45001-Doc-VC and benefit from these advantages:

- Fast booking process
- Personal customer account



• Simultaneous booking for several participants.

Alternatively, you can use the order form to order via fax or e-mail.

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I HEREBY BINDING REGISTRATION FOR THE FOLLOWING SEMINAR:

# ISO 45001:2018 Occupational Health and Safety Management System Documentation

Seminar Number: PH-C01-ISO45001-Doc-VC

Please choose an appointment you would like to book:				
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