Train the Trainer Program

Train the Trainer Program

Seminar | 2 Dates available | Certificate of Completion

Virtual learning | 16 Lessons | Available online

Seminar Number: PH-C09-TrainTheE-Trainer-VC

Status: 07.10.2026. All current information can be found at https://academy-ph.tuv.com/s/PH-C09-TrainTheE-Trainer-VC

The course aims to prepare the participants to design, develop and deliver an effective on-line training program/session through enhancement of their communication, presentation and facilitation skills. In addition, it provides them with basic understanding on the modern adult learning principles, basic digital literacy and the use of appropriate use of training approaches, strategies, techniques and tools for effective and efficient live online trainings.

Benefits

At the end of the course, learners should be able to:

- Know the impact of Train the E-Trainer Program on the achievement of organization's goals as well as the roles and qualifications of an effective e- trainer.
- Set the training objectives and conduct training needs analysis (TNA) for live online trainings effectively.
- Analyze the modern adult learning principles and learning styles and their nexus in effective live online training design and delivery.
- Keep abreast of thr appropriate training methods and IT tools for effective live online trainings as well as their chances and limitations.
- Enhance their communication, presentation and facilitation skills in conducting live online training.
- Use the appropriate training approaches, strategies and techniques as well the use of state-of-the-art IT solutions during online demonstration teaching/lesson.
- Demonstrate the desired skills in planning, preparation, implementation and closure of live online trainings.

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Target group

Adult learning educators, soft skills and technical trainers and teachers conducting online classes.

Requirements

No prerequisite

Training outline

- **Introduction**
  - Course Overview
  - Definition of Related Terms
  - The Impact of Digital Transformation on Global Training and Development Milieu
  - Roles of an E- Trainer
  - Qualities of an Effective E-Trainer

WORKSHOPS ON HALLMARKS OF EFFECTIVE AND EFFICIENT E-TRAINER

- **Design**
  - Training Needs Assessment
  - Setting Training Goals and Objectives
  - Designing Lesson/Instructional Plans for Live-Online Trainings

WORKSHOPS ON CONDUCTING TNA

- **Development**
  - Modern Adult Learning Principles
  - Learning Styles for Live Online Trainings
  - Developing Learning Activities
  - Creating Effective Visual Aids

WORKSHOPS ON LESSON PLANNING AND CREATION OF VISUAL AIDS FOR LIVE ONLINE TRAININGS

- **Delivery**
  - Communication Skills
  - Presentation Skills
  - Facilitation Skills
  - Selection and Application of Live-Online Training Approaches, Strategies, Techniques and Tools

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- Synchronous and Asynchronous E-Learning Modalities: Chances, Limitations and Applications
- Optimization of IT Solutions for Live Online Trainings

WRITTEN EXAMINATION

ONLINE DEMONSTRATION TEACHING/LESSON AND POST-CONFERENCE

Other information

For payment details and inquiries, please contact academy@phl.tuv.com. Our team will guide you through the payment process and answer any questions about schedules, content, or logistics.

ADDITIONAL INFORMATION

- Training fees include materials and a certificate.
- Unless stated otherwise, fees are subject to **12% VAT**.
- A **50% down payment** is required before the first day of training. The balance is due on or before the last day.
- We accept various payment methods; please reach out for instructions.

CANCELLATION POLICY

- TÜV Rheinland Philippines reserves the right to postpone or cancel public courses due to valid reasons.
- Unless cancelled by TÜV Rheinland Philippines, all fees are non-refundable once registration is confirmed.
- Cancellations made five days or fewer before the training date are non-refundable; full fees will be charged.
- You may nominate a substitute delegate at no extra cost. Please provide their details at least three business days beforehand.

Event overview and booking

Book your desired date now directly online at https://academy-ph.tuv.com/s/PH-C09-TrainTheE-Trainer-VC and benefit from these advantages:

- Fast booking process
- Personal customer account
- Simultaneous booking for several participants.

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Alternatively, you can use the order form to order via fax or e-mail.

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I HEREBY BINDING REGISTRATION FOR THE FOLLOWING SEMINAR:

Train the Trainer Program

Seminar Number: PH-C09-TrainTheE-Trainer-VC

Please choose an appointment you would like to book:

☐ **11/24/2026 - 11/25/2026**, | Event number: PH-C09-TrainTheE-Trainer-VC-Train the Trainer Program
₱8,000.00 (Net price, plus VAT) ₱8,960.00 (Gross price, including VAT)

☐ **12/11/2026 - 12/18/2026**, | Event number: PH-C09-TrainTheE-Trainer-VC-Train the E-Trainer Program
₱8,000.00 (Net price, plus VAT) ₱8,960.00 (Gross price, including VAT)

All further information about the dates can be found at https://academy-ph.tuv.com/s/PH-C09-TrainTheE-Trainer-VC.

Please send us **all pages** of the form by fax or email to order the above seminar.

E-mail:
academy@phl.tuv.com

Phone: +63 28128887

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Zip code: _____ City: _____

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Your Tax VAT (optional): _____

You can enter an internal purchase order number (SAP number

Your contact data

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Participant information

☐ I will participate in the seminar myself (contact details as indicated above)

☐ The following person is to participate in the seminar:

Complete only if you are not attending yourself, but another person is.

Salutation: First Name: Last Name:

Email Address: Phone number:

Date of birth (optional): Place of birth (optional):

Payment method: Invoice

For consumers, the cancellation policy applies, which you can find under the attached terms and conditions.

☐ I hereby accept the following general terms and conditions of the organizer (https://academy-ph.tuv.com/terms).

Location, date Signature

Please send us **all pages** of the form by fax or email to order the above seminar.

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